

27 March 2012

Dear Shareholder

Informal Meeting of Hong Kong Shareholders

I am pleased to invite you to an informal meeting with Douglas Flint, the Group Chairman, and Stuart Gulliver, the Group Chief Executive, to discuss the 2011 results and other matters of interest. The meeting will be held at Level 28, HSBC Main Building, 1 Queen's Road Central, Hong Kong on Monday 21 May 2012 at 4.30 pm.

I encourage you to arrive in good time as seating capacity is limited.

Corporations and nominees that wish to authorise representatives or clients to attend the meeting should write to the Registrars, Computershare Hong Kong Investor Services Limited, at Rooms 1712-1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Hong Kong giving the names of those who are to attend the meeting. They should also give each person who is to attend the meeting a written authorisation which he/she should present to the registration counter on arrival.

Yours sincerely



R G Barber
Group Company Secretary

HSBC Holdings plc

Hong Kong Office: 1 Queen's Road Central, Hong Kong

Incorporated in England with limited liability. Registered in England: number 617987

Registered Office and Group Head Office: 8 Canada Square, London E14 5HQ, United Kingdom



各位股東：

香港股東之非正式會議

本公司將於2012年5月21日（星期一）下午4時30分假座香港皇后大道中1號28樓召開香港股東之非正式會議，本人現特函邀請閣下出席。集團主席范智廉及集團行政總裁歐智華將於會上與各股東討論2011年度業績，以及其他事項。

由於座位有限，閣下如欲出席是次會議，請及早到達會議場地。

公司股東及受託人如欲授權代表或客戶出席是次會議，須致函本公司股份登記處——香港中央證券登記有限公司（地址為：香港皇后大道東183號合和中心17樓1712-1716室）——詳列將出席會議各人之姓名，同時並應向每名該等人士發出書面授權，以便屆時於登記櫃檯出示作為證明文件。

集團公司秘書長

白乃斌 謹啟

2012年3月27日

滙豐控股有限公司

香港辦事處：香港皇后大道中1號

英格蘭註冊有限公司。英格蘭註冊編號：617987

註冊辦事處及集團總管理處：8 Canada Square, London E14 5HQ, United Kingdom